

**DRAFT**  
**Minutes of Meeting**  
**BOARD FOR CONTRACTORS**  
**INFORMAL FACT-FINDING CONFERENCES**  
**December 2, 2008 (9:00 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Deborah Lynn Tomlin, Board member, presided. No other Board members were present.

Caroline Pruett and Jennifer Winters appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case

Lic = Licensing Application

RF = Recovery Fund Claim

Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant

A = Applicant

R = Respondent/Regulant

W = Witness

Atty = Attorney

Participants

1. James E. Fitzgerald III  
t/a Fitzgerald and Munford Interiors  
File Number #2008-02947 (Disc.)  
NO DECISION MADE

None

2. Brad M. Meekins  
t/a Country Boy's Building and Remodeling  
File Number 2008-02860 (Disc)  
NO DECISION MADE

Meekins – R  
Lisa Teeple – C  
Rick Teeple – C  
Kathy Teeple - W

3. Pure-Water Well Drilling, LLC  
File Number 2008-02013 (Disc)  
NO DECISION MADE

Leeann V. Kirkbride – R

4. C & S Welding and Fabrication, Inc.  
File Number 2007-04716 (Disc)  
NO DECISION MADE

Ray Clark – R

5. Shahram Kanani  
t/a Kanani Construction  
File Number 2007-04352 (Disc)  
NO DECISION MADE

None

The meeting adjourned at 1:42 p.m.

BOARD FOR CONTRACTORS

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Robert M. Kirby, Chairman

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Jay DeBoer, Secretary

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Custodian of Records